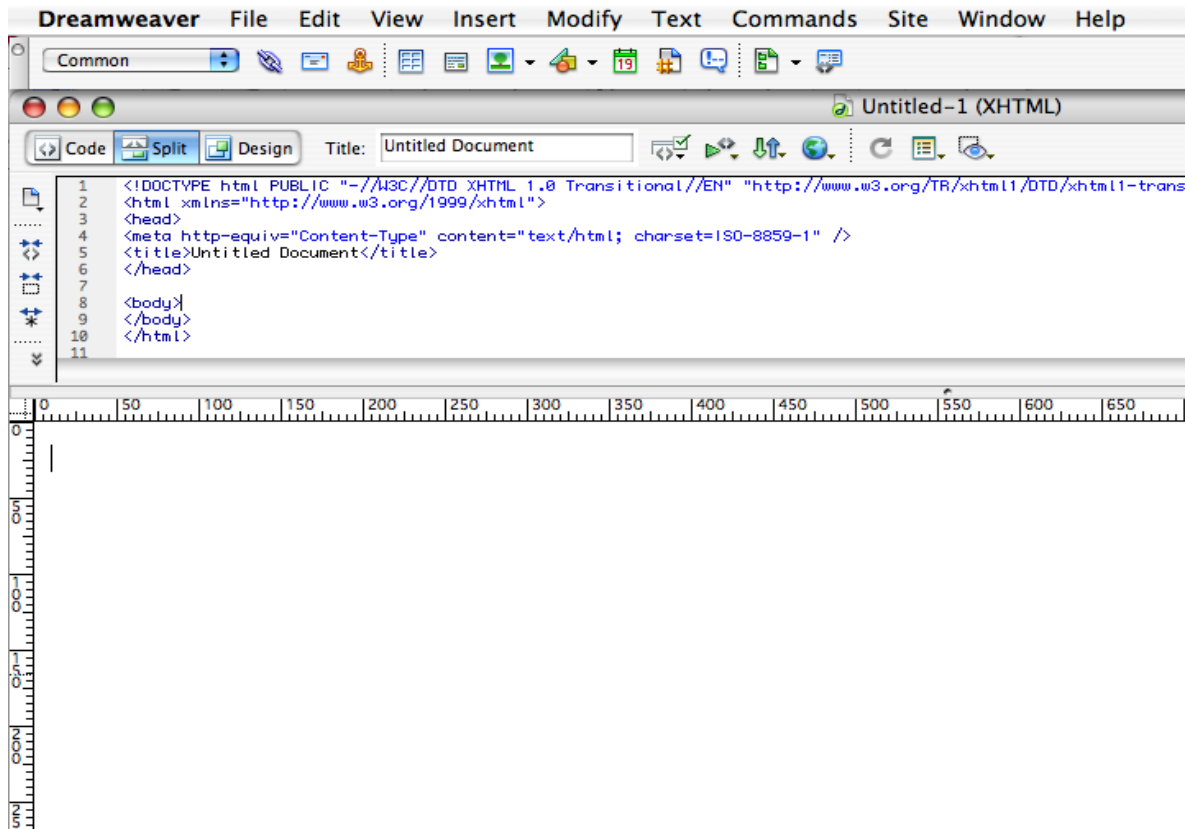


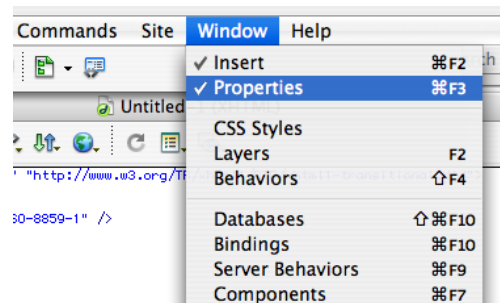
Dreamweaver Lessons

Lesson 1 : Creating a Basic Web Page

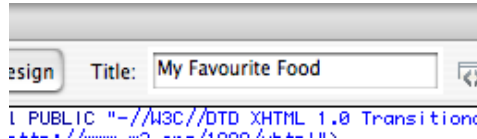
1. Open up Dreamweaver and create a new HTML document from the dialog box that appears.
2. Save the document. Make sure the main page (in the root folder and any subfolders) is named **index.html** **Note:** The extension **.htm** (Windows) or **.html** (Macintosh) will be added automatically make sure you do not delete it while naming your file.
3. If you have not created a folder for your project, that must be done BEFORE you save your document. Create the correctly named folder for your project in your Documents folder, then save your html document to this folder.
4. **Document Window:** where you will enter the text, place the pictures, and include any links.



5. There are three ways you can view the document window. Code – Split – Design
6. I suggest you choose the split view to see both the code and the actual page design because it will begin to familiarize you with the way the HTML code is written.
7. **Properties Panel:** make sure the properties window is open:



8. The **Properties Panel** (or **Property Inspector**) is used to inspect and modify the *properties* of text and objects. If the insertion point is positioned in text, you see the properties for that text. If an object is selected (such as a table or image), you see the properties for that object.
9. **Page Properties**: To set properties that affect the entire page, choose **Page Properties** from the **Modify** menu. These properties include the background color, the font style, size and color for the entire page (default font), the margins for your document, any styles that you define for headlines or links. You can also title your document from this dialog box.
10. **Title**: This is the title that will appear in the title bar of the browser window when people view your page; it is also the text that will be used when someone creates a bookmark to your page. Not to be confused with the file name, this should be a descriptive title for your page.



11. Remember to save your work frequently. There is no excuse for losing work because you did not save as you are working.
12. **Text**: You can type in text, or copy and paste text from another application.
13. **Formatting Text**: You can use the **Properties** panel to format the text. Text options are also available from the **Text** menu.

VOCABULARY WORDS

Root Folder: The top level in a hierarchical filing system, other directories branch down from the root directory (folder). Where you should save all the files for your website.

Format (formatting): The organization, arrangement, and final form of a production.

HTML: hypertext markup language

Property: Characteristic of an object.