



**PUGET SOUND YOUTH  
WIND ENSEMBLE  
&  
SYMPHONIC BAND  
HANDBOOK  
2013–2014**

**PSYWE • MUSICAL ENRICHMENT FOR PUGET SOUND YOUTH**

Puget Sound Youth Wind Ensemble is dedicated to advancing the talents of young musicians through the performance of outstanding repertoire in partnership with faculty of the highest caliber. PSYWE is comprised of exceptionally talented and motivated wind and percussion players from school music programs throughout the Puget Sound region, ages 11 to 21. Members benefit from the personal attention of expert conductors and coaches in a dynamic rehearsal environment that is at once challenging, nurturing, and educational.



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## INFORMATION FOR BOTH ENSEMBLES

### MISSION STATEMENT

- To provide familiarity with outstanding wind repertoire through performance of masterworks and contemporary literature.
- To establish the highest consistent performance standard and professionalism.
- To enhance the study and practices encouraged in private lessons and school ensembles.
- To apply historical context and theoretical principles in the development of expression and interpretation.
- To encourage each individual's artistic and technical musical development while working toward group goals.
- To provide an outlet for musical expression and creativity.

### MEMBERSHIP

Membership in the Wind Ensemble is by audition, and is available to musicians ages 14 to 21. Membership in the Symphonic Band is by audition, and is available to musicians ages 11 and up.

### STUDENT RESPONSIBILITIES

Student musicians are expected to:

- Attend all rehearsals and performances.
- Respect each member's desire to participate fully without distraction.
- Aspire to the highest professional and musical standards during all PSYWE activities.

*Any action that is deemed detrimental to PSYWE as determined by the President, Conductor, or Coach(es) will result in immediate removal from the ensemble and forfeiture of tuition.*

### ATTENDANCE POLICY

Attendance and active participation at all rehearsals and performances is essential to the success of any ensemble. Participating students are required to attend all PSYWE events. Excused absences for illness, family emergencies, or unavoidable conflicts with school commitments or major life events are permitted, provided that the student follows the procedures outlined below:

To request an absence for a known school or major life event, please submit an "Absence Request Form" a minimum of two weeks prior to the absence. Forms are available on the PSYWE website, and in the rehearsal room. The form must state the reason for the absence and be submitted to the President of the Board for approval. The President will discuss the absence request with the conductor, and students and parents will be notified if the request is not approved, or if the number of absences is excessive. While two weeks advance notice is the minimum requirement for absence requests, students are encouraged to submit forms for all known conflicts at the beginning of each season.

If a student is absent or late and did not submit an "Absence Request Form" before the absence, s/he must

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submit a letter of explanation to the President of the Board before the next rehearsal. In the event of illness or last-minute family emergencies, please contact a member of the Board at 253-370-8806 immediately; in addition to the call, a letter of explanation should be submitted to the president before the next rehearsal.

Please note: a letter of explanation from a parent/guardian **MUST** follow all unanticipated absences and must be submitted before the next rehearsal. Attendance will be taken at each rehearsal and parents/guardians will be notified of all unexcused absences.

Excessive tardiness or attendance problems will jeopardize future participation in PSYWE.

Students with an unexcused absence for the dress rehearsal or concert, or who have more than one unexcused absence, may be subject to immediate removal from the ensemble, forfeiting tuition.

PSYWE will provide a detailed schedule outlining all commitments for the season, including rehearsals, concerts, and special events. It is the responsibility of the parent and/or student to obtain this information and stay aware of any changes. Scheduling information will be available at rehearsals and posted on the PSYWE website ([www.psywe.org](http://www.psywe.org)).

### INSTRUMENT & EQUIPMENT LIABILITY

- All PSYWE students are responsible for their own instruments. Lost, stolen, or damaged instruments or accessories are not the responsibility of PSYWE.
- PSYWE owns a very limited number of wind instruments. Participants using PSYWE wind instruments must complete the Instrument Check-Out Agreement.
- Sheet music and folders will be collected at the end of each concert, and students will be held financially responsible for any lost or damaged music or folders.
- Percussionists are required to provide their own mallets and sticks. All University of Puget Sound percussion equipment must be returned to the storage space before leaving rehearsals and concerts.

### SCHOOL PARTICIPATION POLICY

PSYWE is committed to a partnership with regional public and private schools. Except in rare circumstances where no music program exists, all PSYWE members are required to participate in their respective school music programs, preferably in the concert band. In some cases, students may substitute enrollment in choir, musical theater, jazz band, or orchestra in order to qualify for PSYWE. These decisions will be made on a case-by-case basis in consultation with the Board, the conductor, and school music teachers. PSYWE encourages its members to audition for honor bands, participate in solo and ensemble contest, and take private studio lessons.

### AUDIENCE ETIQUETTE

- PSYWE is an educational organization and strives to provide the most professional atmosphere possible while maintaining the excitement of live concerts. We would like your family to enjoy music together. Keep in mind that arriving late disrupts not only fellow audience members, but also the musicians onstage. Please wait for a pause between pieces before entering the auditorium.
- Please place all pagers and cell phones on silent mode or turn them off.
- The use of cameras and recording equipment is not permitted in the concert hall during performances. Photographs of your participant may be taken after a performance only. A group photograph may be

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taken of the band in full concert dress, and notification will be sent when copies are available.

- The University of Puget Sound is a smoke-free campus. Smoking is prohibited in all buildings, or within 25 feet of any doors or windows.
- No food or drink, including water, is allowed in Schneebeck Concert Hall.

### CONCERT TICKETS

- \$4.00 Children 10 and under; all students with valid student identification cards
- \$8.00 Adults

### STATEMENT OF PSYWE RIGHTS

- By performing in this ensemble, you acknowledge that PSYWE has the right to record, broadcast, and distribute photos and audio/video recordings of rehearsals and performances in which you may be a participant.
- Concert recordings are available to download from the website. Notification will be sent when it is available.

### CONTACT INFORMATION

#### **PUGET SOUND YOUTH WIND ENSEMBLE**

P.O. Box 1152  
Auburn, WA 98071-1152  
253.370.8806  
psywe@psywe.org  
www.psywe.org

Max Karler  
(253)301-7817  
[max.karler@bremertonschools.org](mailto:max.karler@bremertonschools.org)

Dana Lede  
(253)431-1495  
dlede@tacoma.k12.wa.us

#### **CONDUCTORS**

##### **WIND ENSEMBLE**

Mr. Gerard Morris, Director of Bands  
University of Puget Sound School of Music

##### **SYMPHONIC BAND**

Mr. Robert Rink, Director of Bands  
Ferrucci Junior High  
Puyallup School District  
253.841.8756 ext. 8130  
[rinkrp@puyallup.k12.wa.us](mailto:rinkrp@puyallup.k12.wa.us)



BOARD OF DIRECTORS

Max Karler, President, Director of Bands and Orchestras, Bremerton High School

Dana Lede, President-Elect, Director of Bands, First Creek Middle School

Justin Ehli, Secretary, Director of Bands, Peninsula High School

Pat Parkin, Treasurer, The Boeing Company

Robin Aijian, Past President, University of Puget Sound

Stacey Buffo, The Boeing Company

Micah Haven, Director of Bands, Meeker Middle School

Erik Steighner, Pacific Lutheran University, Saxophone Faculty

Isaac Walls, United Parcel Service



## WIND ENSEMBLE

### TUITION & FINANCIAL AID

Tuition for the 2012-2013 season is \$425.00. Payment in full is due by the first rehearsal. If you need to set up a payment plan, a request in writing may be made to: Pat Parkin, PSYWE Treasurer, P.O. Box 1152 Auburn, WA 98071-1152. You can also e-mail Pat at [psywe@psywe.org](mailto:psywe@psywe.org) for more information. Please make all checks payable to "PSYWE."

Need-based financial aid is available to students who require financial assistance. Please contact Pat Parkin at [psywe@psywe.org](mailto:psywe@psywe.org) for further information.

Full payment or scholarship approval needs to be received by the second rehearsal of each concert cycle. In lieu of this, a payment plan must be set up with the Board of Directors by the end of Day Camp (the first rehearsal). If full payment/scholarship approval is not received, a payment plan not established or adhered to, the student may not participate in any event sponsored by the organization. Finally, if a student has an outstanding balance from a previous concert cycle they may not participate in any event sponsored by the organization.

### REHEARSAL GUIDELINES

The purpose of rehearsal should be to experience great music making while in a community of musicians. This includes the exploration of new concepts, exploration of the composer's creation, and development of ensemble skills. **Rehearsal is a musical end in itself: the concert is a by-product of rehearsal, not the reason for it.**

### STUDENT EXPECTATIONS OF THE CONDUCTOR

- The conductor will respect the time and musicianship of the students, providing a schedule for every rehearsal and adhering to it as closely as possible.
- The conductor will be prepared for every rehearsal. Each score will be studied to a level of making music in rehearsal, not simply eliminating errors.
- The conductor will choose repertoire with musical and educational value at an appropriate level of technical demand.
- The conductor will function as the advocate of the composer, setting the highest achievable standards.

### CONDUCTOR EXPECTATIONS OF THE STUDENTS

- Students will check rehearsal and performance schedules and resolve potential conflicts in advance.
- Students will warm-up prior to rehearsal and be seated in the rehearsal or concert hall 15 minutes prior to all engagements.
- Students will be prepared with the requisite technique to MAKE MUSIC at every rehearsal.
- Students will be prepared for rehearsal with all necessary rehearsal tools, including: instruments, sheet music, pencils, mutes, and other accessories. Percussionists will provide their own variety of mallets.
- Students will keep the rehearsal room clean, organized, and secure. All chairs and stands will be returned to the racks after rehearsal. Percussionists will be responsible for set-up and tear down of all percussion equipment before and after rehearsals and performances. No food is allowed in the rehearsal room or concert hall at any time.



### PREPARATION

- *Purpose of Practicing: To learn YOUR part.*  
The main focus of your practicing should be to build optimal playing *habits* – your warm-up routine should be of paramount concern. The amount of time spent practicing parts will depend upon the student and the repertoire – you are the judge. Practicing is the time to eliminate ALL technical and rhythmic hindrances to expressive rehearsing.
- *Purpose of Sectionals: To blend your part into the SECTION.*  
The main focus of sectionals is to work on blend, balance, and pitch issues that are not easily addressed in the context of large ensemble rehearsal. Section coaches and/or principal players will assist in the organization of sectional rehearsals as necessary.
- *Purpose of Rehearsals: To learn the parts of EVERYONE ELSE.*  
The purpose of full rehearsing is to learn ALL of the parts of the work, so that we can understand the composer's intention and perform expressively. Rehearsals are successful musically and expressively ONLY when all students have taken care of their individual preparation responsibilities to the ensemble. Rehearsals that are built around the acquisition of technique through drilling do a disservice to players, conductors, and composers.

### PERFORMANCES

The PSYWE presents two concerts during each academic year in Schneebeck Concert Hall, University of Puget Sound School of Music in Tacoma, Washington. Please check the website for specific dates and times. Concert information will be distributed the week before each concert. Percussionists will be expected to assist with set-up and tear down of equipment and will be notified of these responsibilities by the percussion coach.

### WIND ENSEMBLE CONCERT ATTIRE

- Gentlemen: Black dress slacks, black dress shoes, black socks, long-sleeved black dress shirt, plain black tie. Tennis shoes, track shoes and jeans (or jean-like trousers) are NOT acceptable.
- Ladies: Long black dress or skirt (at or below the knee) or black dress pants. Mini-skirts and jean-like pants are NOT acceptable. If wearing a skirt, black/off-black nylons are required, along with a minimum  $\frac{3}{4}$ -sleeved black blouse with conservative neck, neatly pressed and tucked in. NO sweaters, bare shoulders, or midriffs. Black shoes. NO sandals, open-toed, tennis, or track shoes. Please make all jewelry selections and hair adornments unobtrusive. Check out [concertblack.com](http://concertblack.com) for ideas!



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### WIND ENSEMBLE CALENDAR

Rehearsals are held at the University of Puget Sound on Sunday afternoons from 4:00–6:30 p.m. Students are expected to be in their seats warming up 15 minutes prior to the start of any PSYWE engagement. For the safety of all participants, parents should pick up musicians promptly at 6:30 p.m. All rehearsals are in room L1. Concerts are in Schneebeck Concert Hall.

#### **FALL 2013**

9/15	Day Camp & Rehearsal	10:00 a.m. – 4:00 p.m.
9/22	Rehearsal	4:00 – 6:30 p.m.
9/29	Rehearsal	4:00 – 6:30 p.m.
10/6	Rehearsal	4:00 – 6:30 p.m.
10/13	Rehearsal	4:00 – 6:30 p.m.
10/20	<b>No Rehearsal</b>	
10/27	Rehearsal	4:00 – 6:30 p.m.
11/3	Rehearsal	4:00 – 6:30 p.m.
11/10	Dress Rehearsal	4:00 – 6:30 p.m.
11/17	Percussion Set-up	2:00 – 3:00 p.m.
	Sound Check	3:00 – 4:30 p.m.
	Concert Call	6:30 p.m.
	<b>Performance</b>	<b>7:00 p.m.</b>

#### **SPRING 2014**

1/12	Rehearsal	4:00 – 6:30 p.m.
1/26	Rehearsal	4:00 – 6:30 p.m.
2/2	Rehearsal	4:00 – 6:30 p.m.
2/9	Rehearsal	4:00 – 6:30 p.m.
2/16	<b>No Rehearsal</b>	WMEA Conference, All State
2/23	Rehearsal	4:00 – 6:30 p.m.
3/2	Rehearsal	4:00 – 6:30 p.m.
3/9	Rehearsal	4:00 – 6:30 p.m.
3/16	Rehearsal	4:00 – 6:30 p.m.
3/23	Percussion Set-up	2:00 – 3:00 p.m.
	Sound Check	3:00 – 4:30 p.m.
	Concert Call	6:30 p.m.
	<b>Performance</b>	<b>7:00 p.m.</b>



## SYMPHONIC BAND

This portion of the PSYWE Handbook is dedicated to information specific to the Symphonic Band. Please be sure you are familiar with the material at the front of this Handbook also.

### TUITION & FINANCIAL ASSISTANCE

Tuition for the 2012-2013 season is \$250.00. Payment in full is due by the first rehearsal. If financial circumstances require special arrangements, a request in writing may be made to: Pat Parkin, PSYWE Treasurer, P.O. Box 1152 Auburn, WA 98071-1152. You can also e-mail Pat at psywe@psywe.org for more information. Please make all checks payable to "PSYWE."

Need-based financial aid is available to students who require financial assistance. Please contact Pat Parkin at psywe@psywe.org for further information.

Full payment or scholarship approval needs to be received by the second rehearsal of each concert cycle. In lieu of this, a payment plan must be set up with the Board of Directors by the end of the first rehearsal. If full payment/scholarship approval is not received, a payment plan not established or adhered to, the student may not participate in any event sponsored by the organization. Finally, if a student has an outstanding balance from a previous concert cycle they may not participate in any event sponsored by the organization.

### STUDENT RESPONSIBILITIES & REHEARSAL GUIDELINES

Student members will:

- Be an active learner during rehearsals and work to make positive contributions to the ensemble.
- Come to rehearsals with all necessary materials and musical preparations complete.
- Show respect for your band teammates and for the rehearsal environment.

Meeting these expectations will develop pride and ownership in the individual, and will ensure success for the entire ensemble.

### ATTENDANCE

Please refer to the attendance policy in the General Information portion of this Handbook. Completed forms should be given to either the Board member in attendance at the rehearsal, or Mr. Rink.

### CONCERT ATTIRE

The symphonic band attire is a long sleeve white tuxedo shirt, black bow tie and cummerbund, black pants, black shoes, and black socks. Please do not wear tennis shoes, track shoes and jeans (or jean-like trousers).

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### SYMPHONIC BAND CALENDAR

Symphonic Band rehearsals are held Monday evenings from 6:30 to 8:30 p.m. at Ferrucci Junior High (3213 Wildwood Park Drive, Puyallup, Washington 98374). Students are expected to be in their seats warming up 10 minutes prior to the start of any PSYWE engagement. For the safety of all participants, parents should pick up musicians promptly at 8:30 p.m. Concerts are held at Schneebeck Concert Hall at the University of Puget Sound School of Music (1500 N. Warner Street, Tacoma, Washington, 98416).

#### **FALL 2013**

9/23	Rehearsal	6:30 – 8:30 p.m.
9/30	Rehearsal	6:30 – 8:30 p.m.
10/7	Rehearsal	6:30 – 8:30 p.m.
10/14	Rehearsal	6:30 – 8:30 p.m.
10/21	Rehearsal	6:30 – 8:30 p.m.
10/28	Rehearsal	6:30 – 8:30 p.m.
11/4	Rehearsal	6:30 – 8:30 p.m.
11/11	Dress Rehearsal	6:30 – 8:30 p.m.
11/17	Sound Check	5:00 – 6:30 p.m.
	<b>Performance</b>	<b>7:00 p.m.</b>

#### **SPRING 2014**

1/13	Rehearsal	6:30 – 8:30 p.m.
1/27	Rehearsal	6:30 – 8:30 p.m.
2/3	Rehearsal	6:30 – 8:30 p.m.
2/10	Rehearsal	6:30 – 8:30 p.m.
2/17	<b>No Rehearsal</b>	WMEA Conference, All State
2/24	Rehearsal	6:30 – 8:30 p.m.
3/3	Rehearsal	6:30 – 8:30 p.m.
3/10	Rehearsal	6:30 – 8:30 p.m.
3/17	Dress Rehearsal	6:30 – 8:30 p.m.
3/23	Sound Check	5:00 – 6:30 p.m.
	<b>Performance</b>	<b>7:00 p.m.</b>

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PSYWE MEDIA RELEASE

By signing below, I agree that PSYWE may use my image or likeness in promotional videos and/or photos.

Signature of Participating Musician \_\_\_\_\_

Date \_\_\_\_\_

By signing below, I agree that PSYWE may use my child's image or likeness in promotional videos and/or photos.

Signature of Parent/Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_

PSYWE CLOTHING SIZE (FOR COMPLEMENTARY T-SHIRT, NOT PART OF UNIFORM)

Musician's Name: \_\_\_\_\_

Please circle the correct size

XS            S            M            L            XL            XXL            XXXL

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### Wind Ensemble Schedule

Please fill out and return this form, labeling an average week for you in terms of school/church/sports/work. If you participate in something only part of the year but it is during the PSYWE season please add that.

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2:00pm							
3:00pm							
4:00pm							
5:00pm							
6:00pm							
7:00pm							

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PSYWE MUSICIAN'S AGREEMENT

By signing below, I acknowledge and accept all of the policies outlined in the PSYWE Handbook. I promise to do my best to fulfill my obligation to the ensemble, the conductor, and the music.

Signature of Participating Musician \_\_\_\_\_

Date \_\_\_\_\_

By signing below, I acknowledge that my child and I understand the commitments and requirements set forth in the PSYWE Handbook. I support his/her decision to participate in PSYWE and I have read and advocate the attendance policy. I will do my best to support my child in this endeavor.

Signature of Parent/Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_